



**Notice of the First
Annual General Meeting of Members**

Sunday 27 March 2011

Your participation is important!



Dear Members:

We invite you to attend our first Annual General Meeting of Members, which will be held at Spir-its Bar and Grill in Toronto at 4:00pm on Sunday, 27 March 2011. We and our colleagues on the board of directors look forward to meeting you, presenting our view of OutSport Toronto's activities for 2010, and outlining our plans for the future. We hope you can join us!

Please take the time to read this document and the Annual Report for 2010. This circular contains important information about the Annual General Meeting and the business to be conducted, vot- ing, and the nominated directors. Please make sure your appointed nominee is represented at the Annual General Meeting. It is important that your organisation's membership be represented in the voting.

Sincerely,

Shawn D. Sheridan
Chair of the Board

Ken Meiklejohn
Vice Chair of the Board

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Agenda

You are invited to the first Annual General Meeting of Members.

When: Sunday, 27 March 2011, 4:00pm local time.

Where: Spirits Bar and Grill, 642 Church Street, Toronto, Ontario.

Our meeting will cover:

Year in Review: We will cover OutSport Toronto's performance for the 2010 year, including reviewing the financial statements for the year ended 31 December 2010.

Looking forward: We will review the results of the Vision and Values session held in January 2011, and we will ask you to consider a resolution ratifying the visions statement and values statements that came out of that session. We will also present our plans for 2011 and beyond.

Bylaws: You will be asked to consider a resolution ratifying the existing bylaws.

Directors: You will elect directors to our board. In the **Nominees for Election as Directors** section on page 4, you will find information about each nominated director, including their background and experience, and committee work. All directors are elected for a term of one year.

Other business: If other items of business are properly brought before the meeting, or after any adjournment, you can vote as you see fit. We are not aware of any other items of business to be considered at the Annual General Meeting.

On Behalf of the Board

A handwritten signature in black ink that reads "Mac Gunter".

Mac Gunter
Secretary Treasurer, OutSport Toronto

Voting

Who Can Vote?

One Vote per Member

Each member organisation has a single vote. A member organisation is one that has submitted an application or reapplication form for membership for the 2011 year to the directors of OutSport Toronto, and that application for membership has been accepted by a majority vote of the directors at a directors meeting.

Voting by Nominees

As part of the application or reapplication process, organisations are to appoint a nominee who is named on the application form. The nominee votes on behalf of the member organisation. Only nominees on record at the time of the Annual General Meeting of organisations whose membership has been accepted by the board in advance of the Annual General Meeting may vote.

Voting Process

Voting is done in person at the Annual General Meeting. Voting by proxy is not permitted per the bylaws of OutSport Toronto.

Voting will be done by a show of hands. Should there be a tie vote, the chair has a casting, or second, vote, in addition to the vote to which he may be entitled as a nominee.

Business of the Meeting

Year in Review and Financial Statements

2010 was OutSport Toronto's first year of operation. An annual report will be published in advance of the Annual General Meeting, and will contain a review of the year as well as the financial statements for the year ended 31 December 2010.

Looking Forward

In late January of 2011, OutSport Toronto along with a number of nominees from its member organisations and with representatives from the City of Toronto and the Toronto Sports Council conducted a Vision and Values workshop to provide guidance and direction to OutSport Toronto. The results of that workshop will be presented, along with objectives and plans for 2011 and beyond.

Motion: To ratify the vision statement of OutSport Toronto, that being, "To be the respected voice of LGBT sport."

Motion: To ratify the values statement of OutSport Toronto, those being:

1. **Healthy Living:** OutSport Toronto believes that participation in sports and recreation contributes to overall health through a combination of physical, mental, and social well-being.
2. **Service Driven:** OutSport Toronto focuses on the needs of its members to help them achieve increased success in the delivery of their programmes.
3. **Inclusion:** OutSport Toronto commits to making all individuals feel respected and valued.
4. **Accountability:** OutSport Toronto reports, explains, and is responsible for its policies, decisions, and actions.
5. **Transparency:** Everything OutSport Toronto does is open for scrutiny. Meetings are open to the governing bodies of member organisations and their nominees. Board meeting minutes are published on a timely basis.

Bylaws


As part of the process of incorporating, OutSport Toronto, as a corporation, came into existence on 7 September 2010, and did not exist in the eyes of the law prior to that. A new set of bylaws were written that were based upon the bylaws of the former association by the same name. Those bylaws were also written to be in conformance with the Ontario Corporations Act, and thus contained new sections that were not part of the prior organisation's bylaws. The new bylaws maintain both the spirit of the former bylaws whilst ensuring they are in-line with laws that govern OutSport Toronto as a not-for-profit corporate entity. The annotated bylaws can be found at <http://outsporttoronto.org/annotated-bylaws-outsport-toronto>.

Motion: To ratify the bylaws of OutSport Toronto, dated October 2010.



Nominees for Election as Directors

Following is information about the nominated directors, including their background, experience, and committee work.

| Nominee and Board Position | Background | Committees |
|---|---|---|
|  <p>Connie Bonello Director at Large Independent</p> <hr/> <p>History</p> <p>2010 – Director at large</p> | <p>Connie is a senior manager within Deloitte’s Information Management Consulting practices with over 12 years of C-level advisory experience. She has extensive experience leading large complex programs and her areas of expertise include IM strategy, governance, business case development and business process improvement. Connie has provided advisory consulting services to a number of large organisations across Europe, Asia and North America.</p> <p>Connie holds a Certified Management Consultant (CMC) designation, a Project Management Professional (PMP) designation, an Information Technology Infrastructure Library (ITIL) designation, a MBA majoring in Strategic Management and Governance from the Schulich School of Business, York University and a BA (Honours) in Economics.</p> <p>Connie is active in the community and is currently on the Advisory Board of the Bonham Centre at U of T and one of the founders of exeQutive. She is a past President of Out and Out, past Chair and President of the Bill 7 Award, and past Board member of Top 20 Under 20.</p> <p>She is physically active and enjoys cycling, tennis, yoga, hiking, horse riding and boxing. She has participated and won medals in cycling at the Gay Games (Chicago) and Out Games (Montreal).</p> | <ul style="list-style-type: none"> ■ Member Services |
|  <p>Mac Gunter Secretary</p> | <p>Mac graduated from the University of Western Ontario’s School of Business in 1970 where he majored in accounting and finance. After three years of practice with Price Waterhouse Chartered Accountants, he enrolled in the Faculty of Education at the University of Toronto and began his teaching career in 1974. He retired from teaching with the Toronto District School Board in 2003.</p> <p>Today he is involved with a number of community organizations. He has been a volunteer fitness instructor at Metro Central YMCA since 1993, currently as</p> | <ul style="list-style-type: none"> ■ Executive ■ Finance (chair) ■ Fundraising |

| Nominee and Board Position | Background | Committees |
|---|---|--|
| <p>Nominee for ROTC</p> <hr/> <p>History</p> <p>2010 – Secretary Treasurer</p> | <p>an exercise specialist in Hatha yoga. He is President of ROTC Toronto, a performance precision colour guard, and has been on its Board of Directors and marched with the corps since its inception in 1995. He is President of the Village Pool League and has been on its Board of Directors and played in the league since 2007. In the spring of 2009 he joined those working towards the founding of OutSport Toronto and is honoured to be a member of its founding Board, having served as Secretary Treasurer over the past year.</p> | |
|  <p>David Langan</p> <p>Marketing and Communications</p> <p>Nominee for Out and Out</p> <hr/> <p>History</p> <p>2010 – Director, Marketing and Communications</p> | <p>David began his sports journey in Richmond, BC with soccer (or football if you prefer) at the young age of five. After a short period David discovered a love of gymnastics and spent from age six to 14 training competitively with the floor being his strongest apparatus. During that time he also dabbled in judo and karate. Soon enough adult life took over and sports took a back seat.</p> <p>After coming out David found his way into the Vancouver gay community through sports. First with bowling, then softball (WESA) and dance sport (Not So Strictly Ballroom). Upon arriving in Toronto David participated in LGBT Latin dance classes through the U of T and Joy of Dance, played in the Cabbagetown Softball League, and enjoyed the variety of activities provided through Out and Out like in-line skating and Jamboree (during which he discovered a love of volleyball). David was elected to the Out and Out steering committee in November 2010.</p> <p>David is energized by the opportunities that exist in Toronto – including bringing his sales and marketing background to the table to help OutSport Toronto facilitate its member driven mandate. David is a strong proponent of community and looks forward to helping the amateur LGBT Sport community in the GTA grow through the application of strategic marketing.</p> | <ul style="list-style-type: none"> ■ Marketing and Communications (chair) |

| Nominee and Board Position | Background | Committees |
|--|---|--|
|  <p>Ken Meiklejohn Vice Chair Independent</p> <hr/> <p>History</p> <p>2010 – Vice Chair</p> | <p>Ken has been an avid sports and fitness enthusiast his entire life, from little league baseball and swimming in his youth, to basketball in high school, to volleyball and weightlifting at the University of Toronto. While at U of T, Ken served as the Graduate Students' Union representative on the Council of Athletics and Recreation. A past member of the Out & Out Club, he also loves the outdoors, especially hiking, kayaking, skiing, and mountain biking. Ken is a certified personal trainer and strength coach and enjoys helping others achieve their fitness and sports performance goals, as well as pushing his own limits through powerlifting and bodybuilding.</p> <p>By day, Ken is a skilled analyst, writer, and special projects manager in the Office of the Vice-President, Research at the University of Toronto. Ken believes in the ability of LGBT sport not only to foster comradeship, physical fitness, and a healthy way of living for its participants, but also in its ability to break down barriers of all kinds and to forge strong and lasting ties both internally and externally to our community.</p> | <ul style="list-style-type: none"> ■ Executive ■ Finance ■ Board Development ■ Advocacy (chair) |
|  <p>Shawn Sheridan Chair Nominee for Crag Crux Climbers</p> <hr/> <p>History</p> <p>2010 – Chair</p> | <p>Shawn has been involved in sport in various capacities for more than 20 years. He spent over 15 years actively involved in aquatics, nine years as an avid rock climber, five years as a horseman, and has dabbled in sailing, running, squash, and other sports activities. The representative of Crag Crux Climbers, he was involved in the formation of OutSport Toronto as a member of the governance committee, and was appointed its Chair in June of 2010.</p> <p>Outside of sport, Shawn has held a number of executive-level positions with national and international financial services firms, and now runs his own web delivery and information technology company.</p> | <ul style="list-style-type: none"> ■ Executive (Chair) ■ Finance ■ Fundraising ■ Advocacy ■ Board Development |

| Nominee and Board Position | Background | Committees |
|---|---|--|
|  <p>Scott Simpson Games Nominee for Front-runners</p> <hr/> <p>History</p> <p>2010 – Director, Games and Community Outreach</p> | <p>Scott is the founder of the Race for Dignity. These fundraising events for the medical humanitarian NGO Dignitas International, have engaged thousands of Canadians in the global AIDS pandemic and raised over \$1.3 million contributing to more than 13,000 Malawians living with HIV gaining access to the same medications that keep Scott alive.</p> <p>Scott currently works for the AIDS Committee of Toronto and wears two hats. As a case manager, Scott works with people infected / affected with HIV/AIDS access community supports and resources. As a research assistant on a joint project studying the efficacy of motivational interviewing as an intervention, Scott co-facilitates small groups of HIV+ gay men in looking at ways to improve their sexual health.</p> <p>A former self-described "party boy extraordinaire", Scott has transformed himself into a competitive age group triathlete, twice representing Canada at the World Olympic Distance Triathlon Championships. A multiple medal winner in triathlon at both the Gay and Out Games, Scott has also earned medals in cycling and running. A former provincial age group champion over the half-ironman distance, Scott has also finished two ironmans, is currently training for Ironman Canada 2011, and will be representing Canada at the World Long Course Triathlon Championships in Las Vegas in November 2011.</p> | <ul style="list-style-type: none"> ■ Games (chair) ■ Membership Services |
|  <p>Paul Taylor Community Outreach Independent</p> | <p>Paul is the Executive Director of Second Base Youth Shelter, Scarborough. He has been a secondary school teacher, Vice-principal and Business Administration Instructor. He has served as a member of the Daily Bread Food Bank Board of Directors and as: Chair for the Daily Bread Sue Cox Community Action Fund, Vice Chair of the Board of Directors for The Fudger House – a home for seniors, and was a member of the Steering Committee for the United Way</p> | <ul style="list-style-type: none"> ■ Community Outreach (chair) |

| Nominee and Board Position | Background | Committees |
|----------------------------|---|------------|
| | <p>Symposium on the Community of Practice.</p> <p>Paul's leadership has brought about significant changes in how street involved youth are supported in their communities. With his involvement in other not-for-profit boards he has been influential in changing perceptions about homelessness, hunger and street involved youth. Paul was recently declared a 2010-2011 Vital Person in the city of Toronto by the Toronto Community Foundation (Vital People Award).</p> | |

Motion: To acclaim the following individuals to the cited board positions:

1. Shawn Sheridan as Chair
2. Ken Meiklejohn as Vice Chair
3. Mac Gunter as Secretary
4. Connie Bonnello as Director
5. David Langan as Director
6. Scott Simpson as Director
7. Paul Taylor as Director

Schedule A: Detailed Agenda

1. Call to order
2. **Motion:** To accept of the minutes of the first general meeting of OutSport Toronto of 13 October 2010.
3. Presentations by the directors:
 - a. Year in Review – Chair, Shawn D. Sheridan
 - b. Financial Statements – Secretary Treasurer, Mac Gunter
 - c. Looking forward – Vice Chair, Ken Meiklejohn
 - i. **Motion:** To ratify the vision statement of OutSport Toronto, that being, “To be the respected voice of LGBT sport.”
 - ii. **Motion:** To ratify the values statements of OutSport Toronto, those being:
 1. **Healthy Living:** OutSport Toronto believes that participation in sports and recreation contributes to overall health through a combination of physical, mental, and social well-being.
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4. Bylaws – Secretary Treasurer, Mac Gunter
 - a. **Motion:** To ratify the bylaws of OutSport Toronto, dated October 2010.
5. Election of Directors – Chair, Shawn D. Sheridan
 - a. **Motion:** To acclaim the following individuals to the cited board positions:
 - i. Shawn Sheridan as Chair
 - ii. Ken Meiklejohn as Vice Chair
 - iii. Mac Gunter as Secretary
 - iv. Connie Bonnelo as Director
 - v. David Langan as Director
 - vi. Scott Simpson as Director
 - vii. Paul Taylor as Director
6. Other business
7. Adjournment
 - a. **Motion:** To adjourn this First Annual General Meeting of Members.